Extended COVID-19 Learning Plan
Training on Delivery, Access, and Use of Virtual Content
Post to Transparency Link by January 15, 2021

For Teachers:

The amount and type of training provided during the current school year as of the date of the report to teachers of the district through professional development that focuses on how to deliver virtual content.

LECC	Aug 17	Screencastify Training
	Aug 20	See Saw Training/whole staff
	Aug 20	Zoom training/whole staff
	Ongoing	Remote team PLCs
LES	Aug 17	Screencastify Training
	Aug 20	See Saw Training/whole staff
	Aug 20	Zoom training/whole staff
	Ongoing	Remote team PLCs
LMS	Aug 17	Google Classroom Training Screencastifying Training
	Aug 18	Return to Learn Plan Remote Social/Emotional Grouping Zoom Training
	Aug 19	Skyward Training for teachers to guide Remote Learners to access account
	Aug 20	Boardworks Training to implement in remote learning teacher lesson plans Open workshop for individual training on Google Classroom, Webpage work, Tip Tech and Trick Teaching
	Aug 26	Crosscheck remote learners / setting up individual Google Classrooms with Codes/ obtaining and learning to use Double Screen while instructing
	Sept 30	Learning from a Distance Training from the Ionia ISD
	Oct 21	Tip Tech and Trick Teaching among staff
	Nov 11	Remote Learning Share Outs

	Dec 9	LanSchool Training
LHS	Aug 18	Return to school plan and provide information leading to remote learning and expectations
	Aug 19	Best practices and structure for remote learning. Practice the use of Google Classroom, Zoom, and Zipgrade
	Aug 26	Tech support on using video conferencing
	Aug 27	Tech share out on how apps/software are being used for remote learning
	Oct 21	Mini session on apps/software to teach remotely
	Oct 30	Mini session on apps/software to teach remotely
	Nov 11	Remote Learning Plan. In the event of rolling or school closure, staff will know of training and expectations to move to remote learning
	Nov 18	Preparation for Remote Learning. Teachers led training and helped other staff to refine their skills in software
	Dec 9	Follow up to progress of Remote Learning

For Parents:

The amount and type of training provided during the current school year as of the date of the report to the parents and legal guardians of pupils and to pupils on how to access and use virtual content provided by the district.

LECC	Aug 24	Parent and information zoom meeting introducing remote kindergarten teacher/class
	Aug 25	SeeSaw instruction sheet sent home via email SeeSaw tutorial for parents and students to complete together
	Aug 26	IXL instructions sent via email
	Aug 27	RazKids instructions sent via email
	Aug/Sept	Specific time set aside outside of instruction for individual parent meeting via zoom
	Oct 23-Nov 3	Information and training for parents to attend virtual conferences
	Nov 2-6	Parent / Teacher Virtual Conferences

LES	Aug	Zoom meeting to introduce teachers
	Aug	Written directions on how to access seesaw and google classroom
	Oct 23-Nov 3	Information and training for parents to attend virtual conferences
	Nov 2-6	Parent / Teacher Virtual Conferences
LMS	Aug 12	Zoom meeting with parents to present Return to Learn Plan
	Aug 24-Sept 3	Videos available for the Return to Learn Protocols and Procedures
	Aug 24 – ongoing	Individual student/ parent meetings if tech issues are occurring
	Aug 28	Remote Learner and Parent Orientation
	Sept 9 – each Wed	Tech support for parent and student 2:30-3:30
	Oct 21	Orientation for students returning or moving into remote at 9-week mark
	Oct 23-Nov 3	Information and training for parents to attend virtual conferences
	Nov 2-6	Parent / Teacher Virtual Conferences
	Quarantine Students	Meet with a student/parent in need of a device and/or hotspot for remote learning. Review Protocol/Procedures for remote learning, school schedule including ½ days, Google Classroom codes with daily schedule
LHS	Aug 10	Zoom meeting with parents to present Return to Learn Plan
	Aug 14	Created a video to present the plan on in-person and remote learning. Posted on Social Media
	Aug 18	Created a video to follow up the previous video and provide more information on in-person and remote learning. Posted on Social Media
	Aug 21	Created a video on selecting in-person or remote. Further explained in the video what we will do to support students and follow health regulations
	Oct 21	Orientation for students returning or moving into remote at 9-week mark
	Oct 23-Nov 3	Information and training for parents to attend virtual conferences

	Nov 2-6	Parent / Teacher Virtual Conferences
	Nov 16-17	Informed parents on how we will be transitioning to remote based on the MDHHS required "pause" in in-person instruction. Student expectations and how we will support them were provided
	Nov 17-20	Students were able to pick items up needed to attend virtual classes

For Students:

The amount and type of training provided during the current school year as of the date of the report to the parents and legal guardians of pupils and to pupils on how to access and use virtual content provided by the district.

LECC	Aug 25	Parent and student tutorial activity to complete SeeSaw
	Aug - Sept	Zoom meeting to teach rules and how to use the different buttons/features Modeled SeeSaw assignments and tools via share screen on zoom Modeled IXL assignments and tools via share screen on zoom Modeled RazKids assignments and tools via share screen on zoom
LES	Aug - ongoing	Technology specials used twice a week to help students get familiar with seesaw and google classroom in the event of rolling closures, isolations, or quarantine
LMs	Aug 24-28	Tech Boot Camp for all students remote and in-person <u>Week 1</u> Chromebook Contract Stream, classwork, and people tab, grade tab What is appropriate to post in the Stream tab. Classwork tab and an overview of your topics. Discuss how to sign in to Google Classroom (GC) from home. Gmail login and importance of adding @lhsvikes.net What is a private comment in an assignment vs. public comment GC student "to do list" to keep track of due dates. Unless work has been attached or completed do not just "turn in" on GC. How to contact the teacher if you have a question through private

		message.
		Distance/remote learning expectations
		District/School webpage
	Aug 31-Sept 3	Tech Boot Camp for all students remote and in-person Week 2 How to send an email. Email Etiquette. Assign a drag and drop lesson for a grade to give practice. How to take a proper photo. Take a photo from home of the book you are currently reading to demonstrate you can do this from home. Practice using a Google Form (locked mode and how to submit) and Google Doc (spell check, formatting, comments from a teacher and how to resolve), Google Slides (present mode vs. non- present mode, zooming in and out) Google Classroom, Readworks, Google Docs, Google Jamboard, Google Forms, Google Slides Ongoing tech instruction used as resources to instruct remote learners for the year 2020-2021.
LHS	Aug 24-Sept 4	All teachers modeled and walked students through on how to use Google Classroom, video conferencing, etc. We also surveyed students who needed to be provided a laptop and who would need internet access.
	Sept 28-Oct 9	Teachers worked with all students to, again, go over Google Classroom, video conferencing, etc.
	Oct 22	Orientation for students moving from in-person to remote learning.
	Nov 18	Students received additional information from teachers to begin remote learning on Nov. 19 when the MDHHS "pause" in in-person instruction began